



EXPERIMENTAL AIRCRAFT ASSOCIATION, INC.

CORBEN CHAPTER 93

Aviation Scholarship Program Policy

POLICY STATEMENT

Chapter 93 promotes and encourages aviation activities that provide educational opportunities. The Aviation Scholarship Program supports individuals pursuing aviation interests by providing scholarships. This Policy establishes the framework for awarding scholarships under the Chapter 93 Aviation Scholarship program.

SCHOLARSHIP INFORMATION

The following aviation scholarships are provided annually through Chapter 93 as chapter finances allow and board approval is given:

Bill Rewey Memorial Builders Scholarship

This scholarship will pay up to \$1,500 for individual or group training to enhance skills related to aircraft building or maintenance. Personal tools or aircraft parts are not eligible purchases under this scholarship.

EAA Chapter 93 Air Academy Campership

This scholarship is intended for youth ages 12-18 interested in attending an EAA Air Academy in Oshkosh in June or July. Chapter 93 will pay up to fifty percent (50%) of the registration fee, with additional funding available based on individual needs. Travel expenses to and from the event are outside the scope of this scholarship and the responsibility of the applicant's family. Applications for this scholarship are due by March 31st.

EAA Chapter 93 Flight Training Scholarship

Intended for post-solo student pilots of any age, this scholarship will pay up to \$1,500 directly to a flight school, FBO or Board-approved flying club, towards instructor time and/or airplane rental necessary to obtain a private, recreational, or sport pilot certificate. This scholarship does not include check ride fees or post-certification expenses.

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EAA Ray Aviation Scholarship

This scholarship is a joint effort between EAA and EAA Chapters and is intended for high school students. The Ray Aviation Scholarship will assist with the cost of obtaining a private pilot certificate, up to \$11,000.

The EAA Ray Aviation Scholarship has specific qualification criteria. For more information, please refer to the EAA Ray Aviation Scholarship website at eaa.org.

SCHOLARSHIP COMMITTEE COMPOSITION

A Scholarship Committee of not less than three Chapter 93 members in good standing shall be appointed by the Chapter 93 President on an annual basis.

The Scholarship Committee is responsible for evaluating applications and recommending the award of aviation scholarships under this Policy.

The President and the Treasurer of Chapter 93 shall serve as ex officio members of the Scholarship Committee.

In the absence of an appointed Scholarship Committee, the Board of Directors shall act in such capacity.

GENERAL SCHOLARSHIP CONDITIONS

Eligibility for scholarships does not guarantee approval of financial assistance of any kind.

Scholarships recommended by the Scholarship Committee must be approved by the Chapter 93 Board of Directors. The Board of Directors may approve or deny any recommendation at a scheduled board meeting or via email.

Scholarships awarded by Chapter 93 are not retroactive. Scholarship recipients must use the funds for expenses incurred on or after the date of award of a scholarship.

Scholarships shall be provided only to the payment limit and availability of funding allocated to the scholarship by the Scholarship Committee and the Chapter 93 Board.

At the discretion of the Chapter 93 Board of Directors and Scholarship Committee, scholarships not awarded in a calendar year may be awarded during the following year.

Chapter 93 may terminate the scholarship and withdraw its support for the applicant at any time if there is reason to believe that the original objectives and recipient's scholarship requirements are not being met, or if the scholarship application was inaccurate.

Chapter 93's liability is limited to the amount of funding authorized.

Applicants who are denied a scholarship may re-apply in subsequent years. Applications are not carried over.

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Chapter 93 leadership and their immediate families may participate in chapter scholarship opportunities provided they meet eligibility requirements and the participation is in compliance with the EAA Chapter 93 by-laws.

DISBURSAL OF FUNDS

Only a member of the Scholarship Committee or chapter officer can authorize the release of scholarship funds.

Flight Training Scholarships will be distributed by the Chapter 93 Treasurer to the flight school, FBO or Board-approved flying club, for flight instruction and/or aircraft rental, on a monthly basis, upon receipt of a recipient's training invoice for that month. Funds may be distributed directly to the scholarship recipient only upon receiving satisfactory documentation of eligible scholarship-related expenses incurred.

Recipients of the Bill Rewey Memorial Builder's Scholarship will be reimbursed for pre-approved expenses upon completion of training and/or submission of invoices.

Air Academy Campership funds are disbursed directly to EAA upon approval of admission.

TIMELINE FOR SCHOLARSHIP

1. If approved by the Board of Directors, the chapter will apply for Ray Aviation Scholarships before EAA deadline and announce the availability of any received scholarship to current members of EAA Chapter 93 within one week of being notified by EAA of such an award.
2. The deadline for applicants of any scholarship will be clearly defined as part of the announcement of scholarship availability to the chapter. Absent any such deadline, scholarship applications will be evaluated on a first-come, first-served basis and may be awarded to the first qualified applicant that meets the relevant selection criteria of a particular scholarship.
3. The Scholarship Committee will consider applicants for other chapter scholarship opportunities throughout the year as approved by the Board of Directors.
4. The scholarship applicant will submit an application and provide all supporting documentation to the Scholarship Committee via the means specified in the Scholarship Application.
 - a. The day the Scholarship Committee receives the completed application and *all required supporting documentation* is the official receipt date.
 - b. The scholarship committee will acknowledge the receipt of the application and begin evaluating it.

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5. The Scholarship Committee will review the application and make a recommendation to the Board of Directors within ten (10) days of receipt.
6. During this ten (10) day period, the scholarship committee or its designee can request additional information from the applicant in support of the application process. Such requests do not reset the ten day clock.
7. The Board of Directors will approve or deny a scholarship application no later than thirty (30) calendar days after its receipt by the Board Of Directors from the Scholarship Committee, and then notify the Scholarship Committee of its decision.
8. The Scholarship Committee will notify applicants within five (5) days after approval/denial of an application.

ELIGIBILITY FOR SCHOLARSHIPS

Active Chapter 93 members in good standing for at least 6 months are eligible to apply for scholarship opportunities.

Applicants must submit a completed application package, in the manner described on the application form, including the following if specified on the application form:

1. Scholarship application
2. Essay (if applicable)
3. Letter of reference (if applicable), Ray Aviation Scholarship applicants must be sponsored by an adult who is a current Chapter 93 member and has been a member for at least 1 year.
4. Minor applicants must provide a letter from parent or legal guardian granting permission to participate.
5. Target date for flight training completion (if applicable)
6. Any additional information requested by the Scholarship Committee that is required to assess applicant eligibility and award points to an application; the responsibility is on the applicant to make the requested information available in a prompt and complete manner within ten (10) days of the initial application.

Any application that is missing required items or incomplete will not be considered.

ASSESSMENT CRITERIA

Eligible application packages shall be scored by the Scholarship Committee based on the following criteria:

- Quality of essays and reference letters
- Membership in EAA and Chapter 93 for at least 6 months
- Level of participation in Chapter 93 activities
- Target date for completion of flight training (if applicable)

NON DISCRIMINATION

EAA Chapter 93 scholarships are merit-based, and EAA chapter 93 will not discriminate against any person on the basis of race, gender, national origin, age, or any other protected class in admission or participation in its programs.

COMPETITIVE PROCESS

In the event there are simultaneously multiple qualified applicants for the same scholarship opportunity, the Scholarship Committee will work with the Board of Directors to determine other objective criteria and process in which to score the applicants and equitably award the scholarship.

FINAL AUTHORITY

The Chapter 93 Board of Directors maintains final authority for the administration of all Chapter 93 programs and the award of any scholarship. No part of this policy shall be interpreted to assign this final authority to any other individual or committee.

EFFECTIVE DATE

This Policy shall be in effect from the date of approval by the Chapter 93 Board, currently December 7th, 2023, and until such time as it is amended or revoked by the Chapter 93 Board of Directors.