# BYLAWS OF THE

# EXPERIMENTAL AIRCRAFT ASSOCIATION, Inc., CORBEN CHAPTER 93

# Adopted March 21, 2018

#### Article I.

**Name:** The name of the organization is Experimental Aircraft Association, Inc., Corben Chapter 93.

#### Article II.

**Location:** The office for the transaction of business for Corben Chapter 93 shall be located in the Madison, Wisconsin area.

#### Article III.

Purposes: The Purposes of this Chapter are to:

- 1. Promote, encourage, and facilitate an Atmosphere where all are welcome to join in and become a part of recreational aviation.
- 2. Promote, encourage, and foster an environment that celebrates and nurtures the participation of families and the spirit of volunteerism within the world of recreational aviation.
- 3. Promote, encourage, and facilitate an Environment that fosters safety and high standards in the design, construction, restoration, and operation of all types of recreational aircraft.
- 4. Promote, encourage, and facilitate recreational aviation activities that provide educational opportunities.
- 5. Promote a positive, productive, and cooperative relationship between the Chapter and those governmental agencies and private enterprises that provide aviation services and facilities to the benefit of members of the Chapter.
- 6. Promote, encourage, and facilitate Membership in the Experimental Aircraft Association Incorporated.
- 7. Promote the mission, vision, goals and objectives of the EAA, and
  - 8. Have fun!

#### Article IV.

#### **Chapter Membership:**

#### **Eligibility for Chapter Membership:**

Eligibility for membership is open to any person who has an interest in recreational aviation.

#### Regular Chapter Membership:

A Regular Chapter Member shall be any person who pays Chapter dues and is a Member in good standing of EAA (Experimental Aircraft Association, Incorporated). Except with regard to voting, a Regular Chapter Member's membership privileges also extend to that Member's family, including parents, children and significant others who reside in the same household as the Regular Member. However, only a dues-paying Regular Member is allowed to vote on Chapter matters.

#### Life Chapter Membership:

A Life Chapter Membership may be bestowed on an individual Chapter Member at the discretion of the Chapter Officers, Chapter Board of Directors, or Chapter membership. All Life Chapter Members must be members in good standing of EAA (Experimental Aircraft Association, Incorporated). A Chapter Life Membership recognizes the long-term commitment to EAA and the Chapter made by the individual. A Life Chapter Member may hold any Chapter Office, shall have full voting privileges with the Chapter, and is exempt from annual Chapter dues.

#### **Honorary Membership:**

An Honorary Chapter Member shall be any person to whom the Chapter Officers, Board of Directors, or Membership wishes to extend an Honorary Chapter Membership. Honorary Membership may be given to a person in recognition of aviation achievements of appreciation of the support that person has provided to the Chapter. Honorary Chapter Members may not hold any elected or appointed Chapter Office or Position, nor are they entitled to any voting privileges within the Chapter. Honorary Members are not required to be members of EAA (Experimental Aircraft Association, Inc.).

# **Duration of Chapter Membership**

The Duration of a Regular Chapter Membership shall be one (1) calendar year. Life Chapter Membership is continuous for the life of the Chapter Member. Life Chapter Membership is not transferable to another person. All Chapter Members with voting privileges in the Chapter must maintain a current membership with the EAA (Experimental Aircraft Association Incorporated).

Voting Privileges of Chapter Membership:

Voting privileges within the Chapter shall be limited to Regular Chapter Members and Life Chapter Members.

### Removal of Chapter Membership:

Chapter Membership is a privilege, which requires an appropriate commitment from each Chapter Member. Each Chapter Member shall accept the responsibilities of Chapter Membership, and by acceptance agrees to promote EAA and the Chapter. In the event a Chapter Member fails to meet these requirements, they may be asked to relinquish their Chapter Membership in accordance with the following conditions:

- Any Chapter Member, who by intentional negligent or reckless deed or action, harms or jeopardizes the reputation or assets of the Chapter or EAA, may be call before the Chapter Board of Directors and Chapter Officers for review. Upon conclusion of a review, the Chapter Board of Directors and Chapter Officers may upon finding reasonable cause, recommend to the Chapter Membership that said Member be removed from Chapter Membership. Said Member may then be removed, by a majority vote of eligible members at any regular or special Chapter Membership Meeting where a quorum exists.
- 2. Any Chapter Member or visitor, who at any Chapter meeting in session berates other Chapter Members or attendees, uses profane language, or by his or her words or actions creates a hostile and unfriendly atmosphere, may be asked to leave the meeting and may be removed from that meeting by any legal means available. Chapter Members causing such disturbance may be removed from the membership in accordance with these Bylaws.
- Any Chapter Member who fails to remit their Chapter Membership dues or fails to maintain their Chapter Membership in the EAA shall be considered removed from Chapter Membership.

#### Resignation of Membership:

Any Chapter Member may resign their Chapter Membership at any time by delivering to any Chapter Officer a written notice of resignation. The resignation of Chapter Membership shall become effective on the date stated in the written notice. In the event the written notice of resignation does not contain an effective date, the date the Chapter Member delivers the written notice to any Chapter Officer shall become the date of resignation.

#### Article V.

# **Chapter Membership Dues and Assessments:**

The Chapter Officers and Chapter Board of Directors, with the concurrence of the Chapter Membership, will determine appropriate dues and assessments. The rate of dues or the amount of assessment shall be voted on and agreed to by the Chapter Membership at any regular Chapter Membership Meeting or Special Chapter Membership Meeting. The proposed dues or assessment must pass by a majority vote of eligible Chapter Members in attendance. Dues and assessments shall be paid to the Chapter Treasurer, or any person they may designate. Dues are to be paid annually and are payable upon joining and every January 1st of each year thereafter. Assessments shall be paid as determined by the Chapter Officers and Chapter Board of Directors, with the majority concurrence of the Chapter Membership. Dues and assessments shall be considered wholly earned and shall not be pro-rated in the event of expulsion or resignation. Life Chapter Members, while not required to pay dues, may however be required to pay assessments. The person occupying the President position will not be required to pay membership dues for the year(s) he or she is serving in that position.

#### Article VI.

# Meeting of Members:

- 1. All meetings of the Chapter Members shall be held at a place to be determined by the Chapter Board of Directors.
- 2. Notice of any Regular Chapter Meeting of the Chapter Members shall be given before such meeting by notice published in a Chapter publication, such as the Chapter Newsletter, or by phone, fax, US mail, or e-mail.
  - 3. Special Chapter Membership Meetings may be

held at such time and place as the Chapter President may determine. Special meetings may also be called by a two-thirds (2/3) majority of the Chapter Board of Directors.

- 4. Notice of Special Chapter Membership Meetings, stating the location, time, and purpose of the meeting shall be given in the same manner as the notice required for the regular meetings, or by special letter.
- 5. A quorum is required for action by the Membership at any Chapter Membership Meeting. A quorum shall consist of at least on third (1/3) of the Chapter Members in person or by proxy but not less than 10 Chapter Members.
- 6. In the absence of the Chapter President, Chapter Vice President, Chapter Secretary, and Chapter Treasurer, a temporary Meeting Chairman may be appointed by the Chapter Board of Directors and shall act as the presiding officer.
- 7. At every meeting of Chapter Members, each voting Chapter Members may have one vote on any question or resolution. In the absence of a Chapter Member, that Chapter Member shall have the right to vote by proxy. The Chapter Board of Directors, or the Secretary (if so designated) shall be responsible for the method by which any proxy votes are issued, accepted, or counted. If the Secretary is designated as responsible for choosing the method, such process shall be reviewed and approved by the Chapter Board of Directors prior to its use. On all matters coming before the Membership for a vote, only one vote per dues paying Regular Member is allowed. Non-dues paying Members are not eligible to vote.
- 8. A simple majority of Chapter Members that are eligible to vote must be present or represented by proxy for the adoption of any resolution, except for (a) a resolution that calls for the Chapter to separate its relationship with the Experimental Aircraft Association, Incorporated, in which case a majority of not less than eighty percent (80%) of the members eligible to vote, present, or represented by proxy, is necessary for the adoption of such a resolution or (b) a resolution requiring a different voting standard as specified in Chapter 181 of the Wisconsin Statutes.
- 9. It is the intent of the Chapter to promote social interaction among Members at the regular monthly meetings of the Chapter Membership while encouraging Members interested in Chapter business matters to attend the monthly Board of Directors meetings which are focused on the business issues of the Chapter. The Board, at its discretion, may adopt an "Order of Business" for implementation at regular and at special Membership Meetings, which Order may differ, also at the Board's discretion.

#### Article VII.

# **Chapter Officers:**

- 1. The Chapter Officers shall be Chapter President, Chapter Vice President, Chapter Secretary, and Chapter Treasurer. Officers must be 18 years of age or older to serve as an Officer.
- 2. The term of office for all Chapter Officers shall be two (2) years.
- 3. The Chapter Officers shall be elected at the regularly scheduled November Chapter Membership Meeting and shall hold office for two (2) years, from date of installation. Installation of Chapter Officers shall be at the December Chapter Membership Meeting following their elections, but no later than January 1st following their election.
- 4. The Chapter Treasurer may be bonded in an amount to be determined by the Chapter Officers. The premium to bond the Chapter Treasurer shall be at the expense of the Chapter.

#### Article VIII.

#### **Duties of the Chapter Officers:**

The following duties shall be performed by the Chapter Officers: The Chapter Officers may, from time to time, be called upon to perform additional duties. They may also, at their discretion, and in conjunction with direction from the Chapter Board of Directors, perform additional duties for the betterment, improvement, and wellbeing of the Chapter.

1. The Chapter President shall be the Chief Executive Officer and Chairperson of the Chapter Board of Directors. The Chapter President shall have, subject to the advice, direction, and control of the Chapter Board of Directors, General charge of the Chapter business. The Chapter President shall jointly execute with the Chapter Secretary all contracts and instruments which have first been approved by the Chapter Board of Directors. The Chapter President may call any Special Meeting of the Members of the Chapter Board of Directors and/or general Chapter Membership. In case of the absence or disability of the Chapter Treasurer, the Chapter President may execute checks for expenditures authorized by the Chapter Board of Directors. In such circumstances, either the Chapter Vice President or Chapter Secretary shall be called upon to coexecute such checks.

- 2. The Chapter Vice President shall be vested with all the powers and authority of the Chapter President and shall perform the duties of the Chapter President in the case of the Chapter President's absence, disability, or inability, for any reason. The Chapter Vice President shall also perform such duties connected with the operations of the Chapter at the suggestion or direction of the Chapter President. The Chapter Vice President may annually recruit a certified public accountant or an appropriate group of Chapter Members to verify that the financial records of the Chapter are in order. The Board of Directors shall determine how they want the report to be delivered, written or oral.
- 3. The Chapter Secretary shall have the responsibility to take and publish minutes of all meetings. The Chapter Secretary is responsible for publishing notice of all regularly scheduled Membership and Chapter Board of Directors Meetings. Additionally, the Chapter Secretary is also responsible for publishing notice of Special Membership Meetings. The Chapter Secretary, with the assistance of the Chapter Membership Chairperson, shall keep a Chapter Membership Book, Roster or Record, showing the name of each Chapter Member. The Chapter Secretary shall also be responsible for maintaining the currency and security of the original copies of the Chapter Bylaws, Non-profit Incorporation documents, tax exemption documents, Federal Employer Identification Number (FEIN), and any other documents, books, papers, and records as the Chapter Officers of Chapter Board of Directors direct. The Chapter Secretary shall jointly execute, along with the Chapter President, all contracts and instruments that have been first approved by the Chapter Board of Directors. The Chapter Secretary shall perform all other duties incident to the Office of Chapter Secretary, subject to the control of the Chapter President and the Chapter Board of Directors.
- 4. The Chapter Treasurer shall execute all checks authorized by the Chapter Board of Directors. The Chapter Treasurer shall receive and deposit all funds in a financial institution recognized by the Federal Deposit Insurance Corporation and approved by the Chapter Board of Directors. The Chapter Treasurer shall also account for all receipts, disbursements, and the balance of funds on hand. The Chapter Treasurer shall perform all other duties subject to the control of the Chapter President and the Chapter Board of Directors. The Chapter Treasurer shall ensure the Chapter obtains and maintains a Federal Employer Identification Number (FEIN). The Chapter Treasurer shall be responsible for the accurate maintenance of all insurance records, including the proper application, binding, and premium payment for all necessary insurance required by the Experimental Aircraft Association, Incorporated. By resolution of the Chapter Board of Directors, the Chapter may require joint signatures on all checks drawn on Chapter accounts.

5. The immediate Past President shall, at his or her option, serve as an Ex-Officio Member of the Board of Directors in a generally nonvoting advisory capacity. A Past President vote can be requested only by the current sitting President, if he or she deems it necessary to conduct the business at hand, (such as for breaking a tie, or having enough votes to conduct the business at hand) or by a unanimous request of the attending Board Members. It must be officially requested by one of the two ways stated above to count, as it cannot be offered. This position is not mandatory to fill, and is offered as a courtesy to the immediate previous sitting President if he or she wishes to continue to be informed and engaged in the Chapter's business and activities.

#### Article IX.

#### **Chapter Board of Directors:**

- 1. The business and property of the Chapter shall be conducted and controlled by the Chapter Board of Directors.
- 2. The Chapter Board of Directors shall consist of the following: The Chapter President, Chapter Vice President, Chapter Secretary, and Chapter Treasurer. In addition to the foregoing, there shall be three (3) to nine (9) additional members elected to the position of Director from among the Regular Members in good standing of the Chapter.
- 3. The term of office for the Chapter Directors shall be one (1) year.
- 4. Members must be 18 years of age or older to serve as Directors.
- 5. The Chapter President shall preside over the Chapter Board of Directors as its Chairperson.
- 6. In case of a vacancy on the Chapter Board of Directors, the Chapter President may appoint a replacement, subject to the approval of a majority of the Chapter Board of Directors.
- 7. Meeting of the Chapter Board of Directors may be called at any time by the Chapter President or by a two-thirds (2/3) majority of the Chapter Board of Directors.
- 8. Notice of Meetings of the Chapter Board of Directors, stating the location time and purpose of the meeting shall be mailed or personally given to each Member of the Chapter Board of Directors at least 48 hours prior to the time of the meeting. If all of the Members of the Chapter Board of Directors are present at a meeting, any business of

the organization may be transacted without previous notice of the meeting.

- 9. A simple majority of the Chapter Board of Directors, at least two (2) of which shall be Executive Officers, shall constitute a quorum of the Chapter Board of Directors.
- 10. Each Member of the Chapter Board of Directors shall serve as a Board Member without compensation.
- 11. The Chapter Board of Directors shall have the power and authority to enforce all rules and regulations pertaining to the use and operation of the Chapter's property.
- 12. Any regular of special meeting of the Board of Directors may be conducted through the use of any means of communication, including by email, by which either of the following occurs:
- (a) All Directors participating may simultaneously hear or read each other's communications during the meeting: or
- (b) All communications during the meeting are immediately transmitted to each participating Director, and each participating Director is able to immediately send messages to all other participating Directors.

If a meeting is conducted under subparagraph (a) or (b) above, all participating Directors shall be informed that a meeting is taking place at which official business may be transacted, and a Director participating in the meeting by this means is deemed to be present in person at the meeting. Such meetings shall be conducted over a sufficient period of time to reasonably allow participation, and the notice of the meeting shall allow and request discussion of the action to be taken.

- 13. Any action required or permitted by law to be taken at a meeting of the Board may be taken without a meeting if a consent in writing, setting forth the action to be taken or so taken, shall be signed by all the Directors. "Writing" includes a communication that is transmitted or received by electronic means. "Signed" includes by electronic signature.
- 14. Any Officer or Director who fails to assist the Chapter in activities do to conflicting obligations or diminished interest in Chapter affairs may be asked to resign from that position by a 2/3 majority ballot vote of a quorum of the Board of Directors.

# Article X.

# Vacancies (Chapter President, Chapter Vice President, Chapter Secretary, Chapter Treasurer):

If the office(s) of Chapter President, Chapter Vice President, Chapter Secretary, or Chapter Treasurer become vacant for any reason, the Chapter Board of Directors shall elect a successor who shall hold the office for the remainder of the normal term, or at the option of the Chapter Board of Directors, hold a special election to fill the vacancy(s). During any interim period, in case of vacancy on the Chapter Board of Directors, the Chapter President may appoint a replacement, subject to the approval of a majority of the Chapter Board of Directors.

#### Article XI.

#### **Chapter Nominating Committee:**

- 1. The Chapter President may appoint a Nominating Committee made of at least three (3) Chapter Members. The appointment of the Nominating Committee shall take place no later than July.
- 2. The appointments to the Nominating Committee shall be announced to the Chapter members at the regular meeting in July, or earlier if a Nominating Committee has been formed at an earlier date. In addition, the names of the Chapter Members appointed to the Nominating Committee shall be published in the next Chapter Newsletter.
- 3. Beginning in July, the Nominating Committee shall canvas the current Chapter Officers and Directors to determine if they wish to seek re-election to their current position or be nominated for any other position. The Nominating Committee shall also canvas the Chapter members of all committees and groups to seek those who may be interested in an elected position. Further, the Nominating Committee shall make themselves available to the Chapter Membership seeking any Chapter Members who may be interested and who are eligible to run for an elected position.
- 4. At the October Chapter Membership meeting the Nominating Committee shall present to the Chapter Membership the nominations they have obtained. In addition, open nominations will be accepted from the Chapter Members during the October Chapter Membership Meeting.
- 5. Once all nominations have been received, a slate of nominees may be posted at the regular meeting place, or any place deemed appropriate by the Nominating Committee, and published in the Chapter Newsletter.
  - 6. Elections of Chapter Officers and Chapter

Directors will take place at the November Chapter Membership meeting. Voting may either be by (a) voice vote, signifying either "Yea" or "Nay" or (b) if done by written ballot, three (3) Chapter Members appointed by the Chapter Board of Directors shall conduct and monitor the election. All ballots will be counted and confirmed by the monitors and the results of the election announced to the Members present. If deemed appropriate by the Members, the Chapter Secretary shall be responsible for the development and implementation of a process that will offer absent eligible voting members the opportunity to vote by proxy. Such process shall be reviewed and approved by the Chapter Board of Directors prior to its use.

7. All newly elected Chapter Officers and Directors shall assume their responsibilities at the December Chapter Membership Meeting, but no later than January 1.

#### Article XII.

#### **Transition of Leadership:**

- 1. The Chapter Membership recognizes the importance of a smooth transition of Chapter Leadership. Therefore, subsequent to the election of Chapter Officers and Directors, the incumbent and newly elected Chapter Officers and Directors shall organize and hold a transition meeting wherein all Chapter records and information will be passed on to the newly elected Chapter Officers and Directors.
- 2. During the transition meeting, the newly elected Chapter Officers and the Directors shall review the Chapter Bylaws, and the Chapter Goals, Mission and Vision Statements, Non-Profit Incorporation documents, tax status, and insurance policies to ensure they are clearly known and understood.
- 3. During the transition meeting the newly elected Chapter Officers and Directors shall review the incorporation documents to ensure the Chapter is current in all government obligations and the Chapter is properly incorporated.
- 4. During the transition meeting the newly elected Chapter Officers and Directors shall review and submit the Chapter Status Report to the EAA Chapter Office at EAA Headquarters, and ensure that all proper notifications have been forwarded to the EAA Chapter Office at EAA Headquarters as prescribed.
- 5. During the transition meeting the newly elected Chapter Officers and Directors shall review the insurance requirements specified by EAA and ensure that all proper insurance coverage has been arranged through the appropriate programs of the EAA.

#### Article XIII.

### Financial Reports; Insurance

- 1. The Chapter Treasurer shall prepare a quarterly and an annual financial statement and present each report of the financial status to the Chapter Membership. The form of the report, either written or oral, will be determined by the Chapter Board of Directors. The Chapter Board of Directors will also determine the method of the report, either by presentation at a Chapter Membership Meeting or by Chapter Newsletter.
- 2. The Chapter Board of Directors, under the direction of the Chapter Vice President, shall arrange annually to have the financial records and practices of the Chapter verified. The Chapter Board of Directors shall make available a copy of the written report to the Chapter Membership. The Chapter Board of Directors will review any recommendations for changes in book keeping procedures and shall take appropriate steps to implement any reasonable recommendations.
- 3. All substantial Chapter activities and special events, if (a) after consideration of potential liabilities and risks it is deemed appropriate, or (b) required by EAA policy, must have appropriate insurance coverage issued by, and/or in coordination with, the EAA. The responsibility to secure event insurance from EAA HQ shall, unless otherwise directed by the Board of Directors, be the responsibility of the event Chairperson/Coordinator or their designee. Written proof of insurance coverage shall be made available to the Chapter Secretary.

# Article XIV.

# Facilities, Tools, and Other Assets:

- 1. The Chapter Officers and the Chapter Board of Directors shall ensure all facilities, tools, and other assets of the Chapter are properly insured or protected against loss.
- 2. A Chapter Officer or Chapter Director will serve on appropriate committees to properly manage the Chapter's facilities, tools, and other assets.

# Article XVI.

# **Chapter Membership Committee:**

The Chapter Membership Committee shall be appointed by the President in conjunction with the Chapter Board of Directors and shall consist of no fewer than three (3) Chapter Members. The purposes of the Membership Committee are to keep accurate records of the current Membership of the chapter through a detailed Chapter Membership Roster, to seek ways to retain existing Members and to recruit suitable new Members into the Chapter.

#### Article XVII.

# **Organization of Additional Committees:**

The President and the Chapter Board of Directors may establish committees as they deem necessary. Any committees established shall be responsible for reporting their activities directly to the Chapter Board of Directors.

#### Article XVIII.

#### **Conflict of Interest Policy:**

The purpose of the conflict of interest policy is to protect this tax-exempt organization's interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an Officer or Director of the Chapter or might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

- 1. "Interested Person." Any director, principal officer or member of a committee with Board delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.
- 2. "Financial Interest." A person has a financial interest if the person has directly or indirectly, through business, investment, or family:
  - An ownership investment interest in any entity with which the Chapter has a transaction or arrangement;
  - A compensation arrangement with the the Chapter or with any entity or individual with which the Chapter has a transaction or arrangement, or
  - A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Chapter is

negotiating a transaction or arrangement. Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

A financial interest is not necessarily a conflict of interest. A person who has a financial interest may have a conflict of interest only if the Board or committee decides that a conflict of interest exists

- 3. Duty to Disclose. In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors and members of committees Board delegated powers considering the proposed transaction or arrangement.
- 4. Determining Whether a Conflict of Interest Exists. After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the Board or committee meeting with the determination of a conflict of interest is discussed and voted upon. The remaining Board or committee members shall decide if a conflict of interest exists.
- 5. An interested person may make a presentation at the Board or committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement involving the possible conflict of interest. The chairperson of the Board or committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement. After exercising due diligence, the Board or committee shall determine whether the Chapter can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest. If a more advantageous or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the Board or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the Chapter's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination, it shall make its decision as to whether to enter into the transaction or arrangement.
- 6. If the Board or committee has reasonable cause to believe a Chapter member has failed to disclose actual or possible conflicts of interest it shall inform the Chapter Member of the basis for such belief and afford the Chapter Member an opportunity to explain the alleged failure to disclose.

- 7. If, after hearing the Chapter Member's response and after making further investigation as warranted by the circumstances, the Board or committee determines the Chapter Member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.
- 8. The minutes of the Board and all committees with Board delegated powers shall contain: (a) the names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, (b) the nature of the financial interest, (c) any action taken to determine whether a conflict of interest was present, (d) the Board's or committee's decision as to whether a conflict of interest in fact existed, and (e) the names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings.

#### Article XIX.

# **Dispute Resolution:**

In the event a dispute arises within the Chapter, a written petition, endorsed by a quorum of Chapter Members, as defined in Article VI, may request intervention by the Chapter Office Staff of the Experimental Aircraft Association, concerning a dispute with the Chapter. Provided that the Chapter Office at EAA is willing to perform this function, the Chapter Membership will cooperate completely and fully with the Chapter Office Staff of the Experimental Aircraft Association, in the resolution process. In the event a dispute occurs within the Chapter, and it cannot be resolved with the assistance of the Chapter Office Staff of the Experimental Aircraft Association, and it is determined by the Chapter Office Staff of the Experimental Aircraft Association, to be at an impasse, the Chapter agrees and acknowledges the authority and responsibility of the Experimental Aircraft Association, to remove the Chapter Charter. If the Chapter Charter is removed, the Chapter will have no further recognition or affiliation with the Experimental Aircraft Association.

# Article XX.

# Amendments:

The Bylaws of the Chapter may be amended, or new Bylaws adopted at any regular Chapter Meeting of the Chapter Members called for that purpose. Amended or new Bylaws must be passed by a not less than two-thirds (2/3)

majority vote of the Chapter Members eligible to vote and present at such a meeting in person or by proxy.

#### Article XXI.

#### Dissolution:

The Chapter may be dissolved by a two-thirds (2/3) vote of the voting Chapter Members. If the Chapter is dissolved, the Chapter Board of Directors is responsible for ensuring that all Chapter debts and obligations are paid, and the proper disposition of all Chapter records are sent to the EAA Chapter Office at EAA Headquarters, P.O. Box 3086, Oshkosh, Wisconsin, 54903-3086.

The Chapter Board of Directors is also responsible for the disposition of all Chapter materials and assets that shall be donated to another non-profit organization: provided that the Board shall give strong preferential consideration to designating another EAA Chapter or an aviation oriented non-profit organization chartered to educate youth, preserve aviation artifacts (museums) or providing aviation scholarships as recipients of such materials and assets.

#### Article XXII.

# **Chapter Charter Authorization:**

The Chapter accepts and acknowledges that the Chapter has been granted a conditional Charter under the authority of the Experimental Aircraft Association, Incorporated. Further, the Chapter accepts and acknowledges that the privileges granted to the Chapter, under a conditional Charter, may be withdrawn in the event the Chapter fails in any way or manner to meet the requirements of the Chapter Charter of the Experimental Aircraft Association, Incorporated. In the event that the Experimental Aircraft Association, Incorporated withdraws the conditional Charter of the Chapter, the Chapter agrees to cease using any reference whatsoever to itself as a Charter Chapter of the Experimental Aircraft Association, Incorporated.

#### Article XXIII.

#### Chapter Report to EAA, Inc. (National):

The Chapter shall file an Annual Report with the Experimental Aircraft Association, Inc., Oshkosh, Wisconsin. The President shall file such report or shall delegate an Officer or Director of the Chapter to see that such report is filed in a timely manner.

# Not an official copy

# Acknowledged and Accepted on behalf of Experimental Aircraft Association, Inc. Corben Chapter 93

Keith Doyon	March 21, 2018
The foregoing Revised Bylaws of the Experimental Aircraft Association, Inc., Corben Chapter 93, were adopted pursuant to proper notice having been previous sent to the Membership, by a vote of more than 80% of the Membership entitled to vote, taken on March 21, 2018.	
Chapter Treasurer	Date
Chapter Secretary	Date
Chapter Vice President	Date
Chapter President	Date

Secretary

Corben Chapter 93

Experimental Aircraft Association, Inc.,